



March 27, 2020

Middle and High School Families,

In the event break is extended, we are excited to announce our transition to an online format using Microsoft Teams, which will serve as our learning community during this time of disruption. Please read the attached letter in preparation for remote learning; we will be rolling out our online platform one step at a time.

The only thing that we would like for you to do this weekend is make sure your student logs in to their Office365 account if they haven't already. If your student does not know their email address, it is `firstname.lastname@mcseagles.net` (ex. `Billy.Johnson@mcseagles.net`). If you need password help, please email [365helpdesk@mcseagles.net](mailto:365helpdesk@mcseagles.net). We have also attached some instructions to walk you through the sign-in process (click [HERE](#) for a video tutorial). We will send more videos to help you navigate Teams and Office365 later next week; please wait to start exploring Teams, since teachers may still be preparing their virtual classrooms. Hope you are well and enjoying some quality time with your family!

MCS Administration